

IMMEDIATE and IMPORTANT INFORMATION for LSC REGISTRARS:

The Registration/Membership Committee has identified four topics that need your IMMEDIATE attention following the USAS legislation passed in Dallas.

1. COACH BACKGROUND SCREENING

- A.** All **NEW** coaches registering between now and 12/31/2010 must pass the current background check before they can be a coach on deck. The new coach procedure has not changed.
- B.** FOR ANY EXISTING COACHES WHO'S BACKGROUND CHECK EXPIRES ON OR BEFORE 12/31/2010: DO NOT initiate a renewal background screen until the new procedure for CBCs (criminal background checks) takes effect. You will receive more information at that time about what to do.

Registrars: Please inform your club coaches who are expiring before Jan 1st about this. You can generate the list of those coaches in SWIMS under "reports"... "certification ending w/background screen."

(Once again...this ONLY addresses the situation between now and the projected Jan 1, 2011 effective date. Information about the procedure to follow after the effective date will be sent later.)

2. NON-ATHLETES

- A.** All non-athletes registering for 2011 can be entered into SWIMS now but do NOT generate a card until you get a message from Cathy Durance that you can (hopefully by mid-October). Some SWIMS changes have to be made before you can print a card. When the SWIMS changes are made the non-athlete card can be printed but it will have a "VALID UNTIL DATE: TBD."
- B.** Non-Athletes should NOT initiate a CBC background screen now! That requirement does not take effect until Jan 1st, at which time you will receive more information about what to do. (This is why the card you generate now will have a "VALID UNTIL DATE: TBD.")

3. COACHES UNDER 18 YEARS OF AGE

- A.** Coaches under 18 years of age who's current 2010 coach registration expires on or before 12/31/2010 can still be on deck as coaches until the expiration date written on their cards.
- B.** DO NOT register any coaches who are under 18 years of age for 2011. Please inform them of the new legislation, "A coach member of USA Swimming must be at least 18 years of age." which takes effect Jan. 1, 2011.

4. UNIFORM TRANSFER FORM

A uniform and fillable form is attached. You may not remove any information on this form, but you may add information that you might need for your LSC (for example, the LSC name, the year, the address of where to send the form, the LSC fee (if any), or information that explains that the form is for both “within” LSC transfers and “transfers from other” LSCs).

Intent: Legislation: **203.5** When transferring between LSCs or clubs within the same LSC, the swimmer shall submit a completed transfer form in accordance with USA Swimming procedures. LSCs may not establish procedures for transfers which effectively deny a swimmer the right to transfer from one LSC or club to another.

PLEASE SHARE THIS WITH YOUR CLUBS and LSC BOARD MEMBERS IMMEDIATELY. We know there are and will be many more questions about new procedures that take place after January 1st. THANKS FOR YOUR PATIENCE. We do not have all the answers at this time...

Additional questions:

Registration process - Cathy Durance, Member Services Coordinator cdurance@usaswimming.org

Program requirements - Susan Woessner, Athlete Protection Officer swoessner@usaswimming.org