



**John R. Maynard, Sanction Chair**

***Missouri Valley Swimming /USA Swimming Official Approval for  
Observed Swims–High School, NCAA, Masters, etc.***

***(Read all Requirements and Conditions Carefully–Violation of Any of the  
Following could result in forfeiture of this Sanction.)***

**Number: MV-12-20HS**

**Date: January 11, 2012**

**Meet Date: February 17-18, 2012**

**Meet Host: Kansas State High School Activities Association**

**Meet Name: 2012 KSHSAA Boys Swim/Dive Championships**

**Meet Location: Capitol Federal Natatorium, Topeka, Kansas**

To: David Cherry, sent via email to: David Cherry [dcherry@kshaa.org]

MISSOURI VALLEY SWIMMING, INC. (on behalf of and as agent for USA Swimming, Inc.) has approved the application to hold the above listed amateur swimming events, under the requirements of §202.5 as listed in the current edition of the *USA Swimming Rules and Regulations* and the current *Rules and Regulations of Missouri Valley Swimming, Inc.*

**Conditions and Requirements:**

- 1) Swims may be observed by assigned USA Swimming officials for conformance with USA Swimming technical rules in a meet conducted under other than USA Swimming rules. Official times achieved as observed swims may be submitted for entry into the SWIMS database if all of the following conditions are met:
  - a) The meet must be a season-culminating Championship, e.g., League, Conference, District, Sectional, State, Regional, or be specifically approved by the USA Swimming Program Operations Vice President or designee. A time trial held in conjunction with the season-culminating championship meet that is officiated in accordance with the same standard as the championship meet may also be observed.
  - b) Requests for USA Swimming observers for certification of times from meets in the championship progression must be made to the host LSC in accordance with LSC procedures at least 10 days prior to the meet. Applications for observation of all other meets must be made to the host LSC at least 10 days prior to the meet. Authorization of such non-championship meets must then be approved by the USA Swimming Program Operations Vice President or designee.
  - c) At least two USA Swimming observers, who shall be certified Stroke & Turn Judges assigned or approved by the LSC, must be present, one at each end of the course, to verify compliance of the swim or swims, when blanket observed (all swims observed), with USA Swimming rules specified in 202.4.4A, C, and D,

- and 103.3.1. An individual swim being observed requires notification to the observers prior to the start of the competition. The times should be entered, upon request, into SWIMS, the National Times Database.
- 2) The intent of observing swims is to provide an opportunity for high school and NCAA swimmers who can not compete in LSC sanctioned meets during their association season to achieve times that may be used to enter USA Swimming meets. An important difference between “Approved” and “Observed” is conformance to administrative rules and technical rules (required for Approval) vs. technical rules only (required for Observation).
  - 3) Observation is for the specific purpose of ensuring that swims performed by USA Swimming members are in compliance with Article 101 and that times reported are in compliance with Article 102.16.4. Meets run by dual certified officials (ex. NFHS/USA-S, NCAA/USA-S) do not require additional USA-S observers at the meet. The dual certified officials shall record any USA-S disqualifications for USA-S swimming rules which would not be disqualifications under the rules of the meet.
  - 4) At meets which do have USA-S observers (2 are acceptable), the USA-S observers shall record ONLY disqualifications for USA Swimming rules which would not be disqualifications under the rules of the meet.
  - 5) An administrative disqualification should not invalidate an achieved time. Either the dual certified officials or the USA-S observers shall work with meet administration to record/report the time when submitted to the SWIMS times’ database.
  - 6) Following are certain minimum criteria that must be applied to all high school, collegiate, Masters, and any other meets authorized to have swims observed. The LSC NTV officer has the responsibility of verifying compliance.
    - a) Timing must comply with USA Swimming Rules and Regulations Article 102.16.
    - b) If separate officials are being used for observation, at least one official must be stationed at each end of the pool.
    - c) The number of host Association meet officials (high school, NCAA, etc.) must meet the minimum requirements as provided in Article 102.12 of the USA Swimming Rules and Regulations.
    - d) The meet shall be on the published calendar of the appropriate, school, league, conference, etc. Observation of high school competition shall be authorized for meets in the championship progression and large invitational meets run according to championship protocols. NCAA dual meets, invitational swim meets and championship meets shall be eligible to be observed when officiating standards of the home LSC are met.
    - e) A time trial held in conjunction with a meet whose swims are authorized for observation may also be observed if the time trial will be officiated to the same standard as the authorized meet.
  - 7) Observed swims not in compliance with USA Swimming rules should be recorded and compiled by a USA Swimming NTV official in the host LSC. Within two weeks of the competition, the NTV official should either turn over properly amended electronic results to the SWIMS data officer or provide results to the LSC data officer to manually enter times for USA Swimming members.
    - a) The LSC is encouraged to provide a list of valid observed swims posted on the LSC website within two weeks of the competition; or if complete results have been posted elsewhere, a link to the results and a listing of those swims that were NOT in compliance with USA Swimming rules. A record of swims not accepted should be kept by the LSC NTV official for a period of one year.
    - b) Upon request, and although not a rules requirement, notification of any swims not accepted due to USA Swimming technical rule violations should be provided to swimmers involved.
  - 8) To have a meet authorized for observation of swims, a request must be made to the designated LSC official at least ten days prior to the meet in accordance with LSC rules.
    - a) For meets other than a season-culminating Championship, the competition if approved by the LSC must then be forwarded to the USA Swimming Program Operations Vice President or designee. (Article 202.5.1). The request must include a reason and explanation for the request and approval will be granted only in limited circumstances.
    - b) All meets leading directly to a season-culminating championship may be approved by the LSC NTV Officer. (The LSC is responsible for determining whether observation can be properly conducted and will determine which meets will be authorized for observation of swims.)
    - c) **Approved times should be entered within two weeks of the competition into SWIMS by an LSC NTV official or LSC SWIMS officer upon receipt of the following:**
      - i) **Complete and legible verification requests (if non-electronic results are utilized).**
      - ii) **Official electronic meet results or printed final results with notations indicating those swims not in compliance with USA Swimming Rules. The designated USA Swimming certified official present must attest to the LSC NTV official that the meet was run in accordance with the minimum criteria listed above. The LSC NTV official may determine that all times for athletes with full legal names and birth dates or USA Swimming ID numbers will be loaded into the SWIMS database without a specific request.**
    - d) The time for a relay achieved in a collegiate or high school meet may be entered into SWIMS for a USA Swimming club provided all four relay swimmers represent the same USA Swimming club at the time of the swim. All four names must be listed and a specific request made for this manual data entry into SWIMS. Note that some state high school associations may not permit club affiliation, even for relays,

- e) during the high school season.
- e) **As a specific condition of this approval, blanket observation (all swims observed) MUST occur. This will facilitate any individual verification requests which may occur after the meet.**
- f) The LSC may choose to load all observed times and relay lead-off splits into SWIMS. In this case, the coach can assist in the process by making sure their swimmers are entered into the meet using their full legal names and that the DOB's are provided. If a swim is in compliance with USA Swimming technical rules and the meet has received blanket observation all swims (unless a disqualification is noted) are valid times. The LSC may establish a fee for entry of observed swim times.
- 9) Complete Meet Results of both Preliminaries (if any) and Finals MUST BE sent to the individuals listed below within 14 days of completion of the meet for any meet results to count for USA Swimming purposes.
- 10) For all events except the Medley Relay, the Individual Medley and the Backstroke, a copy of the Final Results will serve as verification of the time for all USA Swimming purposes.
- 11) **For the Medley Relay, the Individual Medley, and the Backstroke, the following MUST be followed: On the hard copy of the Official Results, you MUST specifically indicate which swimmers or teams in the Medley Relay, the 200 IM, and the 100 Backstroke are APPROVED FOR USA SWIMMING purposes. The easiest way to do this for reporting purposes is, on the copy of the results sent, disqualify those swimmers in those events whose times are not approved.**

**Any name that is not circled or marked as APPROVED will be considered NOT APPROVED**

*John R. Maynard*

John R. Maynard, Sanction Chair, MVS

(If this APPROVAL is being sent by email, my printed name here constitutes my signature for all purposes)

**SEND COPIES OF MEET RESULTS WITH VERIFICATION WITHIN 14 DAYS TO:  
(EACH MUST ALSO RECEIVE A BACKUP OF MEET RESULTS IN MEET MANAGER FORMAT)**

**DANA SHEAHEN  
MVS RECORDS CHAIR  
2713 SURFSIDE COURT  
COLUMBIA, MO 65203**

**JOHN MAYNARD  
MVS SANCTION CHAIR  
1208 NE 95<sup>TH</sup> TERRACE  
KANSAS CITY, MO 64155**

**RESULTS CAN BE SENT VIA EMAIL TO:**

[dana@csctigersharks.org](mailto:dana@csctigersharks.org)

**RESULTS CAN BE SENT VIA EMAIL TO:**

[jmaynardmail-sanctions@yahoo.com](mailto:jmaynardmail-sanctions@yahoo.com)

***GOOD LUCK ON YOUR MEET. HOPE YOU ENJOY GREAT SWIMS!***